



# Jason Burk

San Jose, 95110 • 408.256.2875 • [jasonburk@gmail.com](mailto:jasonburk@gmail.com)  
<http://www.linkedin.com/in/jasonburk>

## ○ Profile

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Always ready to formulate a plan and attack the problem. Technology is not only a career choice, but a passion. Working on a team of dedicated and driven individuals makes the strive for success that much more rewarding. Always puts forward a "yes we can" attitude. Realistic and punctual when it comes to project deadlines and updates. Ready to join a winning team and change the world.

## ○ Education & Certifications

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### **Foothill College**

Currently attending. 2010-2012. Internet Technology degree.

### **Awards and Certifications**

- Received highest rating on all annual USAF performance reports.
- Recognized by USAF shop supervisor as #1 performer.
- Received USAF good conduct medal for exemplary service.
- Received 2005 Outstanding Unit Award.
- Apple OS X Server Essentials training. Apple Xsan training.
- Cisco CCNA Bootcamp.

## ○ Skills

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### **Software**

Microsoft Windows. Mac OS X. Office Suites: Microsoft Office, Apple iWork. Streaming media server admin: Windows Media, Real Helix, Flash, Cisco DMS. Apple Xsan sys admin. WebEx technologies: audio/video. Web design applications. WordPress content management. IPTV rich media presentation software: Accordent PresenterPRO, Cisco DMS, Virage, Cisco IWE.

### **Hardware**

Desktop and server troubleshooting. Ethernet and fiber networking. Apple Xsan servers, clients, storage arrays. Live broadcast audio/video equipment: Yamaha & Mackie mixing consoles. Broadcast Pix & Globecaster live switchers. Cisco digital signage. Cisco TelePresence. Tandberg videoconferencing. Audio/Video/Data cable fabrication.

### **Personal**

Strong leadership and motivational skills. Efficient and accurate hardware and software troubleshooting and error correction. Ability to work in team environments as well as individually. Punctual and driven to meet deadlines. Managing projects to ensure both deadlines and budgets are met. Always willing to do what it takes to get the job done right.

## ○ Work Experience

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### **Cisco Systems, San Jose, CA**

**2005-Present**

#### **Technical Lead**

Technical Lead for the Learning Development and Solutions Group. Provide technical expertise and troubleshooting of all video, audio, and computer equipment involved in video production, encoding, and streaming of live corporate events. Research and integration of new technologies / systems. Integration and administration of Apple Xsan system. Establish live video capture and editing workflows. Quarterly budgeting. Employee management and training. Implemented equipment and maintenance tracking system to maximize system uptime and minimize cost with preventative maintenance and parts tracking. Created new hire training records to ensure proper and efficient training with documentation. Design and implementation of TelePresence classrooms.

### **United States Air Force, Minot, ND**

**2001-2005**

#### **Senior Airman**

Maintain multi-million dollar aircraft, equipment, and facilities. Initiate and implement numerous cost-cutting procedures. Supervise five person crew. Develop and conduct crew member training and approve completion of training. Design and maintain processes for correct and safe repair procedures. Implement monthly progress reviews for performance. Use of worldwide database to manage projects, personel, parts, supply system, and maintenance. Active "Secret" security clearance effective Aug 2001.